



Item	Agenda	Action
1.	<p>Present – Directors – with Voting Rights. Glenda Sheppard - Chairperson Chris Bramall – Treasurer Keith Bird - Secretary Beverly Buxton Colleen Studd</p> <p>Present – Observers & Guests – Without Voting Rights None Nominated Minute Secretary: Chris Bramall,</p>	
2.	<p>Apologies for Absence Lisa Nadeen, Kristina Ruddy,</p>	
3.	<p>Approval Minutes of the Trustee meeting of the 6th July 2005 were read and approved.</p>	
4.	<p>Matters Arising All items covered in normal agenda.</p>	
5.	<p>Correspondence</p>	
6a.	<p>Finance</p>	
6b	<p>Legal</p>	
6c	<p>Funding Issues</p>	
7a.	<p>Board of Trustee's Discussion on Action Plan Reveue, 11 Points raised at wet lands centre, board had produced required items for input but staff had not produced any.</p> <p>Discussion on Steering Group and Villages 4 Community partnership.</p> <p>No of weeks GS, CS and PB have trired to pull together the steering group.</p> <p>No financial information presented, No information on Training, Sickness etc,</p> <p>Nothing Achieved from Steering Group.</p> <p>Villages 4 Community Partnership Monitoring Visit. Company Accounts not in place, Prue Shaw, Sick Pay and cover. Mike instructed to write to Prue. Accounts to review for money Laundering Peter Baxter reported that the company is approaching insolvency if measures are not taken. Mike reported that he had been looking into overdraft facilities however it was pointed out that community partnerships can not have overdrafts as it is not reclaimable.</p> <p>Query raised regarding Houghton Village fair, every bid should go through the board.</p> <p>Accountability Issues,</p> <p>No Progress</p> <p>To produce information on Area of concerns and contact Objective, Chair V4, Line manager PIW and set up a meeting.</p>	<p>Chris Bramall Glenda Sheppard</p>
7b	<p>Steering Group 4 requests for training.</p> <p>Barbara NVQ Level 2/3 authorised from DPT funds. Maria – First Responder Course - Declined, Cultural Diversity – Declined,</p> <p>WEA funding ends in March 06 Healthy Living Project finishes in Sept 06 DPT finishes March 07.</p>	



7c	<p>Events Group Grant form arrived for Arts Support for GALA's</p> <p>To develop volunteers to support.</p>	
7d	<p>Youth Development Group. Standards developed, 12th May Opening, 4:30 to 7pm</p> <p>CLC to accept liability for operating, Colleen to obtain confirmation letter.</p> <p>DAPPER Project not moved forward.</p> <p>Adam undertaking holiday activities, where is it funded from and who is insuring the high risk activities highlighted. Confirmation to requested.</p> <p>Keith contacted by Dan Wildsmith – Youth Service, youth speak out in C17 on 17th May 2005.</p>	
7e	<p>Poverty / Welfare Rights Group Query over starting date, No office set up down stairs yet, currently training upstairs (why???)</p> <p>Contact Steve Davis of Bearnely Homes regarding letter.</p>	
7f	<p>Parks Park Meeting ran in conjunction with Open Meeting.</p> <p>Sub Group had approved proposals for tender.</p> <p>List of Activities produced.</p> <p>Proposed that some of the projects may be volunteer training events and could be funded from Darfield Project Team.</p> <p>Letter to Paul Marsh of Community Action.</p> <p>Next park meeting end of May.</p> <p>Sports in July, Adam to co-ordinate with Bowling club etc.</p> <p>August event for Arts strengths to be pooled together.</p>	
7g	<p>Objective 1 / Villages 4</p> <p>Shorting listing complete for HLP, interviews being held on evenings or Saturdays. Glenda not on panel as feels it is unprofessional to interview on Saturday's.</p> <p>Query to V4 Board regarding running Great Houghton youth group by Mike & Louise. Complaint to V4CP regarding Louise taking 3 children shopping without additional staff. Mike stated he is doing work voluntarily.</p>	
7h	<p>Community Action Plan</p> <p>Event planned for Saturday 9:30 till 4pm.</p> <p>Shaun concerned over level of work under taken by volunteers.</p> <p>Work should be divided into two strands, action & business, workers undertaking action plan, trustees undertaking business.</p> <p>All notice boards installed.</p>	
7i	<p>Premises To chase Kevin over panic buttons, outside lights, heat sensors.</p>	
8.	Urgent Business	
9.	<p>Next Meeting Date and Time of next meeting at 7.00 The meeting closed at 9:15pm</p>	

Board Meeting Minutes

Circulation List

Glenda Sheppard – Chairperson
Beverley Buxton
Lisa Nadin



Chris Bramall – Treasurer
Brian Lee
Colleen Studd

10th August 005

Keith Bird – Secretary
Nancy Marsh