



Item	Agenda	Action																								
<b>1.</b>	<p><b>Present – Directors – with Voting Rights.</b>            Glenda Sheppard Chairperson      Chris Bramall – Treasurer      Keith Bird – Secretary            Brian Lee      Nancy Marsh      Lisa Nadin            Colleen Stud</p> <p><b>Present – Observers &amp; Guests – Without Voting Rights</b>            None</p> <p><b>Nominated Minute Secretary:</b> Chris Bramall</p>																									
<b>2.</b>	<p><b>Apologies for Absence</b>            Eileen Needham, George Needham, Beverley Buxton, Christine Lyons, Kristina Ruddy</p>																									
<b>3.</b>	<p><b>Approval</b>            The minutes of the October of the Darfield Community Association meeting were proposed as an accurate account by Colleen Studd &amp; seconded by Nancy Marsh</p>																									
<b>4.</b>	<p><b>Matters Arising</b>            All items covered in normal agenda.</p>																									
<b>5.</b>	<p><b>Correspondence</b>            South Yorkshire Funding Advice Burea AGM – 18/11/2004 inc workshops.            BMBC Area Forum – Community Sports Fund 2004/2005.            Newsletter - Robinsons Solicitors            Minutes of Last V4 Meeting.            Service Level Agreement from CAB for Welfare Rights            Action for Jobs.            Time Sheets for ILM Worker Time Sheet.            BDA Development Fund review meeting on 29<sup>th</sup> October 2004.            Letter from George Needham requesting changes to the memorandum and articles (addressed under 6B)            Letter from Solicitor on successful incorporation (addressed under 6B)</p>																									
<b>6a.</b>	<p><b>Finance</b>            Invoicing Procedures, V4CP Only raising cheques Monthly.</p> <table> <tr> <td>001 – General Funds</td> <td>71.77</td> </tr> <tr> <td>002 – Sports Development</td> <td>-88.21</td> </tr> <tr> <td>003 – Office Revenue</td> <td>3,078.39</td> </tr> <tr> <td>004 – Office Charges</td> <td>113.71</td> </tr> <tr> <td>008 – Gala &amp; Events</td> <td>1,207.43</td> </tr> <tr> <td>009 – Youth</td> <td>279.11</td> </tr> <tr> <td>107 – Notice board</td> <td>0.00</td> </tr> <tr> <td>108 – Belbrooke Park</td> <td>0.00</td> </tr> <tr> <td>109 – Fair Play Scheme</td> <td>2,990.56</td> </tr> <tr> <td>Bank Balance</td> <td>6,477.32</td> </tr> <tr> <td>Creditors</td> <td>374.82</td> </tr> <tr> <td>Debtors</td> <td>1,498.38</td> </tr> </table>	001 – General Funds	71.77	002 – Sports Development	-88.21	003 – Office Revenue	3,078.39	004 – Office Charges	113.71	008 – Gala & Events	1,207.43	009 – Youth	279.11	107 – Notice board	0.00	108 – Belbrooke Park	0.00	109 – Fair Play Scheme	2,990.56	Bank Balance	6,477.32	Creditors	374.82	Debtors	1,498.38	
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<p><b>6b</b></p>	<p><b>Legal</b></p> <p>Following the closure of the previous meeting a discussion session was held to discuss the memorandum and articles. No progress was made.</p> <p>As was passed at the previous meeting the memorandum and articles were passed to the solicitor for incorporation. These have been received back from the solicitor and that the Darfield Community Association is now a company limited by guarantee. Registration number 5268373.</p> <p>The amendments requested by Mr George Needham have been assessed and seem to be incompatible with the requirements of the Companies Act and the Charity Commission Standards as follows :-</p> <ol style="list-style-type: none"> <li>1) amendments to clause 1.4 restricting classes of membership to none residents is incompatible with our legal duties and responsibilities to our existing membership which includes minors.</li> <li>2) Amendments to clause 2.8.6 are in direct conflict with a members powers under the Companies Act. A majority of members at a legally convened general meeting can decide by majority vote any legal resolution which directors can not dispute. Any director who disagrees with a legal resolution has the option to resign the office as detailed in 3.7.5.</li> </ol> <p>Following Incorporation It is our duty to undertake several actions</p> <ol style="list-style-type: none"> <li>1) A resolution to transfer all assets and liabilities from the original organisation (Darfield Community Association) into the registered company (Darfield Community Association – A company limited by guarantee), Proposed Nancy, Seconded Brian, All in Favour.</li> <li>2) A resolution that the next meeting shall be the AGM in July 2005 and that the unincorporated organisation of the Darfield Community Association be dissolved. Proposed Glenda, Seconded Keith, All in Favour.</li> </ol> <p>Following this action the meeting shall be closed and all other business transacted as a Board Meeting of the Darfield Community Association.</p>	
<p><b>7.</b></p>	<p><b>Next Meeting</b></p> <p>The next meeting shall be the AGM in July 2005, details to be advised.</p> <p>The meeting closed at 9:15pm</p>	

Circulation List

Glenda Sheppard – Chairperson  
 Beverley Buxton  
 Nancy Marsh  
 Eileen Needham

Chris Bramall – Treasurer  
 Brian Lee  
 Lisa Nadin  
 Christina Ruddy.

Keith Bird – Secretary  
 Christine Lyons  
 George Needham  
 Colleen Studd