



General Meeting Minutes - 31st March 2004

Item	Agenda	Action																				
1.	<p>Present – Executive Committee Members – with Voting Rights. Glenda Sheppard – Chairperson Chris Bramall - Treasurer Keith Bird Colleen Studd Eileen Needham, Christine Lyons</p> <p>Present – Members & Associate Members – Without Voting Rights</p> <p>Nominated Minute Secretary: Chris Bramall</p>																					
2.	<p>Apologies for Absence Bev Buxton, George H Needham</p>																					
3.	<p>Approval Colleen Studd, Chris Bramall</p>																					
4.	<p>Matters Arising None</p>																					
5.	<p>Correspondence Voluntary Action Sheffield – Community Chest Application – Further Funding BMBC Social Services – Sort-Life Action groups. Little Dearne Credit Union – Celebration of Success thank You Bert Beaumont - Celebration of Success thank You BMBC – Deputy Leaders Office - Celebration of Success thank You Michelle Marsh Resignation Voluntary Action Barnsley – Management training Project. Community News – Tenants Participation Action Bluebell Preschool Learning Alliance</p>																					
6.	<p>Finance</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">001 - General Funds</td> <td style="width: 15%; text-align: right;">91.77</td> <td style="width: 30%;">008 – Gala & Events</td> <td style="width: 25%; text-align: right;">1,197.52</td> </tr> <tr> <td>009 – Youth</td> <td style="text-align: right;">497.49</td> <td>100 – Admin Expenses</td> <td style="text-align: right;">57.06</td> </tr> <tr> <td>104 – Community Audit</td> <td style="text-align: right;">0.98</td> <td></td> <td></td> </tr> <tr> <td>105 – Development Grant</td> <td style="text-align: right;">246.65</td> <td>106 – XMAS Gala</td> <td style="text-align: right;">391.07</td> </tr> <tr> <td>107 – Notice board</td> <td style="text-align: right;">2078.00</td> <td></td> <td></td> </tr> </table>	001 - General Funds	91.77	008 – Gala & Events	1,197.52	009 – Youth	497.49	100 – Admin Expenses	57.06	104 – Community Audit	0.98			105 – Development Grant	246.65	106 – XMAS Gala	391.07	107 – Notice board	2078.00			
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7.	<p>Executive Committee New Office Opening Hours Proposed Kieth Bird, Seconded Eileen Needham, Deborah’s Leaflet, Agreed hold off for four weeks and resubmit for approval after modification. AGM’s , Special Meeting for committee structure, Wednesday 7pm April 2004. (Request Andrew Glover Attends) Darfield Park Meeting 21st April – Keith Bird as nominated Representative.with Colleen Studd & George as additional. Community Chest £51k, £12k budget on premises, Adam & Andrew to review and advise. Bluebell Preschool Play, £5k Approved Keith Bird, Seconded Chris Bramall</p>	<p>Andrew Glover Andrew Glover Andrew Glover</p>																				
7b	<p>Andrew Glover and Adam White to reprofile childrens play area costings to account for reduced budget. Steering Group Steering Group notes reviewed. Walking money to be allocated into the general funds. Approved Glenda Sheppard, Seconded Keith Bird.</p>	<p>Andrew Glover Sandra Greatorex</p>																				



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7c	<p>Events</p> <p>Bid to B&Q for decorating Materials</p> <p>Biodiversity Action Plan to be investigated. Trevor Mayne to provide copy of Action Plan.</p> <p>Sustainability long term after funding – Community Enterprises.</p> <p>Gala, 3rd July – letters to stall holders, Meeting 7th April 2pm. Gala Committee and Staff</p> <p>Sports, Games, Youth Development etc,</p> <p>Committee role, all members of the committee to be involved on the day and to determine what methods of fund raising they are going to promote.</p> <p>The events secretary will keep the executive committee informed.</p> <p>Mick Addey to be invited to the Gala meeting to represent the Longbow Junior Football Club.</p>	
7d	<p>Youth Sub Group.</p> <p>Report from Colleen Studd regarding current progress, A code of practice has been agreed.</p> <p>Activity night is currently being planned for 8-14 year olds .</p> <p>Further talks to be held regarding Insurance issues.</p> <p>Leaflets to schools regarding Easter events 15th April.4:30 – 6:00.</p> <p>Adam White has submitted a bid for the summer sports programme and will be undertaking activities during the Easter holidays.</p>	
7e	<p>Objective 1 / Villages 4</p> <p>Business Plan, Finance funding profiles,</p> <p>Organisational review of V4 ongoing, 3 stage approach, AGM on Monday 5th April 2004,</p> <p>Glenda Sheppard has been nominated and Rev S Pratt.</p> <p>The Chair express disappointment that other executive members had not taken out membership of the V4 and taken nominations for the V4 management committee to give strength to the Darfield voice.</p> <p>Fishing Lake Funding failed under Sports England currently awaiting information on a way forward following Terry Dixons meeting with V4 ,</p>	
7f	<p>Community Action Plan</p> <p>Foulstone Meeting to be arranged with Phil King by Chris Bramall.</p> <p>Action Plan review period to be agreed with Andrew Glover and implemented</p>	Chris Bramall Andrew Glover
7g	<p>Premises</p> <p>Planning Permission and Building Control both Approved.</p> <p>Specifications Produced and sent to 2or3 on electrical, woodwork, decorating etc .</p> <p>Decorator to quote 9am Saturday.</p> <p>Adam – Signage and removal costs.</p> <p>Andrew – Quote for telephone & networking.</p> <p>Deborah – Furniture & Fittings,</p> <p>Bid for community room.</p> <p>Recruit part time office cleaner this need including in the rent/cost budget.</p> <p>Business plan being produced,</p> <p>Second Copier given,</p> <p>In Office 1st May.</p>	
8.	<p>Urgent Business</p> <p>Colleen – Steering Group moving of meeting times. Timetable reviewed and agreed,</p>	
8.	<p>Next Meeting</p> <p>To be held on the 28th April 2004 at the Darfield Community Centre Illsley Road 7:30pm</p>	

Circulation List

Glenda Sheppard	Chris Bramall	Keith A Bird	Beverley Buxton
Christine Lyons	Eileen Needham	George H Needham	
Colleen Studd	Andrew Glover		