





## General Meeting Minutes - 2<sup>nd</sup> December 2003

Previous Communications with bowling club . Nov 2003 extension to green all aspects to be investigated during consultation period. David Gill Parks Officer. No other groups at present.

Local TARA expressed interest in Technical Area in the community, upperwood pioneer area.

A GLOVER TO ARRANGE Interest group MEETING – CONTACT MIKE ANDREWS regarding list.

Park maintainability is a major issue and to be self sustaining.

Options available,

BMBC Ownership or possibility to transfer park ownership/lease to local community enterprise/ training and development. (Especially disadvantaged areas , pathways).

Accessibility and availability, bowling green Fencing Intimidating. Reducing security levels to improve area,

New health centre, local groups, school, health improvement centre, schools etc.

Ground works to provide two options for community consultation. Local consultant.

Current situation –

Planning –regeneration section sustainability as co-ordination body

Parks are managed by parks section and effectively own and manage the parks.

Parks are applying for Wren money.

Agreement for joint development between parks and regeneration section.

The designs are a Blank slate at the moment.

Open space and outdoor space strategy – not yet adopted.

Inaugural meeting 2 or 3 weeks time after the 16<sup>th</sup> Feb.

### 4. **Approval**

Colleen Studd, George Needham

### 5. **Matters Arising**

None

### 6. **Correspondence**

Carmens resignation letter due to business commitments.

Co-operative group – Know your Co-op

### 7. **Finance**

Financial Figures given.

Report regarding outstanding balances from previous bank account.

Unspent Balance of account budget to be split to youth.



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### 8. Executive Committee

A discussion took place regarding Office Opening Hours and Staff Timesheets being inaccurate . It was agreed that this should be referred to the next steering group meeting for further discussion and development. It is the Executives Committees wish that the office be open at the stipulated times and agreement must be reached before moving into the new premises. Colleen Stud to attend next steering group in an observing capacity in view of taking up Carmen's vacancy on the Steering Group.

**Objective 1 Money.** split agreed with Darfield contributing 0% towards the core staff .and endorsement letter 10/1/04.

Conditions laid down from Objective 1 regarding proportional representation on V4 executive.

Graham Pearce / Scott Matthew man completing business and will forward a draft copy for approval.

Stipulations by Objective 1 M Broomhead and D Hunter to undertake organisational review on V4

Partnership between April and July and a Quality Assurance system should be put in place.

Recruitment for core staff will be started in April. Calculations are currently being made regarding these core staff posts Decisions would then be needed for residual which can only be spent on revenue items.

Great Houghton to undertake community audit before draw down.

#### **Presentation for community audit.**

All presentation materials to be available for meeting / run through power/point etc.(NOTE PROJECTOR)

Andrew to pull together all workers input. EMAIL to Andrew.

Glenda Sheppard had attended the feed back sessions from the family support strategy consultation by Marion Horton. Four workshops had been held resulting in an agreement that an access point would be made available at the New Premise where all local stake holder could accessing information. Including Renting desk space. Andrew Glover had the task to co-ordinate.

Steering group meeting – replacement for Carmen.

Key Points – HIW – Still problems, Cherry Danials Feb 4 to resolve issues.

NOF funders not happy with how the project is being managed. Funding may be pulled.



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<p><b>8b Steering Group</b> Deborah's Maternity Leave, ILM worker. W/c 16/02/04 immediate start full time.</p> <p>Colleen reported problems with bookings – Deborah not happy due to a lot of work involvement with the booking systems. George Needham has brought the issue to the Centre management who reported that it was agreed by Sandra. Too much time being taken, a record to be kept of time taken by his activity. Details to be brought back to steering group.</p> <p>Laurence Sheppard offering Welfare rights / debt councillor to set up “Anti poverty” group. Offered to Andrew Glover to go and see how it works at Kendry by Job Shadowing. Andrew Glover not yet actioned.</p>
<p><b>8c Events</b> Fashion Show. Tickets. 25<sup>th</sup> feb. tickets £1 each.</p> <p>Celebrating Success – invitations gone out. Any additional tickets please advise. Ian McMillan been asked to compare. Provisional yes providing BBC commitments.</p> <p>Celebrating Success event ongoing will report back at next meeting</p>
<p><b>8d Youth Sub Group.</b> Colleen Stud reported that there had been altercation at the last meeting and requested that Andrew Glover address issues at the next meeting to resolve problems.</p> <p>Colleen Stud presented a draft youth development worker job description and requested feed back.</p>
<p><b>8e Internal management and structure of the office.</b></p> <p>Not working as a team.</p> <p><b>4. Next Meeting</b> To be held on the 25<sup>th</sup> February 2004 at the Darfield Community Centre Illsley Road 7:30pm</p>