



General Meeting Minutes - 2nd December 2003

Item	Agenda	Action
1.	<p>Present – Executive Committee Members – with Voting Rights. Glenda Sheppard – Chairperson Chris Bramall - Treasurer Carmen Hancock Jones Keith A Bird Christine Lyons George H Needham Eileen Needham Colleen Studd</p> <p>Present – Members & Associate Members – Without Voting Rights Andrew Glover Sean Brady</p> <p>Nominated Minute Secretary: Chris Bramall</p>	
2.	<p>Apologies for Absence None</p>	
3.	<p>Community Plan The draft copy of the community plan provided by Sean Brady was rigorously checked and edited. It was agreed that the document would be completed and be ready for submission to objective 1 on December 19th 2003. Completed copies are to be made available for the general public for the community plan event.</p>	
4.	<p>AOB Sandra Greatorex has received correspondence from the Chair of the Community Centre that the room we are utilizing is unsuitable for the activities, number of people involved and is indicated that it is in contravention of the Health & Safety. Sandra Greatorex to obtain professional advice and gain clarification as to whether we are in contravention of Health & Safety at Work.</p> <p>Glenda Sheppard reported back that the premises to the rear of “Tan & GO” have been viewed by GS, GN, AG, SG and were deemed as suitable premises for our future activity. It proposed by GS and seconded by KB and unanimously agreed that action should be taken to take up the offer of the premises.</p>	
4.	<p>Next Meeting To be held on the 28th January 2004 at the Darfield Community Centre Illsley Road.</p>	