

Welcome to the First Annual General Meeting of the Darfield Community Association

(Formerly known as the Darfield Community & Neighbourhood Watch Group)



AGM Agenda 2nd June 2003



- | Ratification of Name Change
- | Acceptance of Constitution
- | Report from the Chair
- | Report from the Treasurer
- | Report from the Secretary
- | Election of Officers
- | Election of Executive Committee
- | The Darfield Vision.
- | Chairpersons Closing Comments.

Ratification of Name Change



- | The group has been running for over two years and has undergone several changes
- | Initially the we were known as the Darfield Community and Neighbourhood Watch Group.

Ratification of Name Change



- | In order to realign the groups name with its objectives it was proposed that the name be changed to the Darfield Community Association.
- | The name reflects that we are here for the community of Darfield
- | It is proposed that the new name is formally accepted by this AGM.



Acceptance of Constitution



- | In order to function within the legal framework every group above a certain size must have clearly defined guidelines and methods of working.
- | The core to this is the groups constitution.
- | The constitution is based on the generic constitution as provided by the Charities Commission and has been amended by the working group from the Association to meet the status and operations of the Darfield Community Association.

Acceptance of Constitution



- | The Darfield Community Association is not a charity but is linked to the Villages 4 partnership which is a charity.
- | The constitution does not prohibit the association becoming a Registered Charity in the future if required.
- | It is proposed by the Executive Committee that the Constitution is Accepted

Chairpersons Report



- | During the First two years the group has mainly been laying the groundwork for the future, but the group has made some achievements.
- | Aided in obtaining Pioneer Area status for Darfield which allows access to funds until 2004.
- | Provided Youth Shelters in strategic locations in Darfield in an attempt to provide a focus area for the youth of the village and to reduce nuisance complaints from residents. The shelters were funded by a grant of £800 from the South Yorkshire Police

Chairpersons Report



- | Resurrected the Darfield Gala in July 2002 which was supported under Pioneer Funding.
- | Obtained funding and distributed Personal Attack Alarms for the elderly of Darfield.
- | Secured funding for development workers for Darfield in conjunction with Voluntary Action Barnsley.
- | Three workers are currently active within Darfield. Development Worker, Education Project Worker and Administration support. Within the two months a Health Improvement Worker will have been appointed.

Chairpersons Report



- | A Operations Base has been established within the Darfield OAP Centre.
- | Obtained funding and have initiated a community audit which is required to enable access to Objective one Funding. The audit will be complete August 2003.
- | Obtained funding to establish a Youth Subgroup.
- | Obtained funding for Publicity & Image Development.
- | Obtained funding to Implement a Quality Assurance System
- | Will be publishing a quarterly newsletter to which all groups in Darfield can contribute and local businesses can promote their services.

Treasurers Report



- | Directly Awarded £33,000 in Grant Funding which is being used to benefit the people of Darfield.
- | Indirectly Awarded substantially more that this through being instrumental in the appointment of workers and office space.
- | The accounts represent the first two years of the Association from the receipt of the first grant award in May 2001 to the end of March 2003 in order to bring the association into line with standard accounting periods
- | Proposal for acceptance of accounts.

Secretaries Report



- | Currently Setting up membership systems
- | We have developed a new image with a recognisable logo
- | Developing Grant applications to support the activities within the Village.
- | Computerised Minutes, Email, Website have been implemented and all public domain information will be made available on the website and at our Office.

Election of Officers



In order for the association to function correctly there are three posts which are mandatory and are required to be voted upon by the full members.

- Chairperson
- Treasurer
- Secretary

All appointments are by a show of hands, a simple majority is required for election.

Election of Officers Chairpersons Role in the Association



The role of the Chairperson within the Organisation is quite onerous and is generally comprised of the following :-

- l To Act as the principal spokesperson for the Association
- l To Further the Associations interests to the best of their Abilities.
- l To preside over all meetings of the Association
- l To act as an authorised signatory for the bank accounts of the Association.
- l To attend all meetings as required with other partners, funders, associations and other associated groups.
- l To ensure the smooth running of the Association.
- l To assist all subgroups as required to meet their objectives.

Election of Officers Chairperson



As a person resident in Darfield and knowing of no lawful impediment to there nomination the following have registered there interest in being nominated as Chairperson :-

- Mrs Glenda Sheppard (Elected with 9 Votes)
 - Mr George Needham (4 Votes)

Election of Officers Treasurer's Role in the Association



The role of the Treasurer within the Organisation is quite onerous and is generally comprised of the following :-

- l To keep proper account of all monies received or paid on behalf of the association.
- l To ensure all transactions are approved by the executive committee.
- l Be responsible for the collection and payments of all lawful transactions on behalf of the Association
- l To prepare annual statements of income and expenditure which shall be presented to the Annual General Meeting.



Election of Officers Treasurer's Role in the Association

- | To keep active accounts of the activities of the association and present them to all Executive Meetings and the Annual General meeting.
- | To be an authorised signature to all bank accounts held by the association.
- | Ensure that all financial actions of the association are within legal guidelines.
- | To act as Chairperson in the absence of the Chairperson.



Election of Officers Treasurer

As a person resident in Darfield and knowing of no lawful impediment to there nomination the following have registered there interest in being nominated as Treasurer:-

- Mr Chris Bramall (Elected with 13 Votes)



Election of Officers Secretary's Role in the Association

The role of the Secretary within the Organisation is quite onerous and is generally comprised of the following :-

- | The secretary shall summon meetings.
- | To Keep minutes of all meetings of the Association
- | To open and deal with all correspondence
- | To maintain safe keeping of all records.
- | To Prepare a report for the Annual General Meeting.
- | To act as an authorised signatories of the association.



Election of Officers Secretary

As a person resident in Darfield and knowing of no lawful impediment to there nomination the following have registered there interest in being nominated as Secretary:-

- Mrs Carmen Hancock-Jones (Elected With 13 Votes)

Role of the Executive Committee



The executive committees role is generally comprised of the following activities :-

- | To be the executors to the Association
- | To have an active participation in the development of all activities within the Association.
- | To be involved within the decision making process.
- | To development and support the setting up and operation of sub groups.
- | To represent the needs, and find positive solutions to community issues

Election of Executive Committee



The Executive Committee shall be comprised of between Seven and Twelve members.

Three of the committee are the officers who have just been elected, this leaves the remaining number to be elected.

As a person or organisation resident, based or with a vested interest in Darfield and knowing of no lawful impediment to there nomination the following have registered there Interest in being nominated to the Executive Committee

Election of Executive Committee



- | Keith Bird
- | Beverly Buxton
- | Maria Kelk
- | Christine Lyons
- | George Needham
- | Andrew Nicholson
- | Colleen Stud
- | Darfield Longbow Junior Football

Who Is the Darfield Community Association



| The Darfield Community Association is a local Community group dedicated to improving the quality of life and equality of opportunity for all people who live and work in Darfield.



How can we Achieve this ?

- | **Identifying needs** – through public meetings, Community Audit and through involvement of local people; the Darfield Community Association can effectively identify the needs of the Darfield Community and respond.
- | By supporting local people to take ownership of their Community



How can we Achieve this ?

- | **Working with other organisations** – The Darfield Community Association works in conjunction with organisations such as Barnsley Metropolitan Borough Council, Voluntary Action Barnsley, Workers Education Association and the Primary Care Trust.
- | Together we can help to facilitate change to improve services for local people



How can we Achieve this ?

- | **Developing and implementing projects**
Working with local groups and people to identify projects and secure funding.
- | Encourage Volunteerism as a means of blocking the shortfalls in public spending in the Community.



What has been achieved so far ?

- | **Secured 'Pioneer Status'**
The Darfield Community Association has recently secured Objective 1 funding to employ a Participation Worker and an Administration Worker.
- | **Set up an office**
The Darfield Community Association have an office at the 'Old Peoples Centre' on Illsley Road.



What has been achieved so far?

- | **Community Audit** – The results of the Community Audit (results due August 2003) will give us a clear indication of the needs and wants of the Community.
- | **New sletter** – The Darfield Community Association are in the process of publishing their community newsletter- it should be landing on your doormat any time now!



What has been achieved so far?

- | Funding has been awarded to the Little Dearn Credit Union to develop collection points within Darfield.



What do we have planned?

- | **Activities and projects** – A lot of the work that the Darfield Community Association will do in the future will depend on what the Community tell us in the Community Audit
- | **Darfield Gala** – The Darfield Community Association are working hard to ensure that the Gala on the 5th July is a success
- | Funding has been applied for to provide a 10 day programme of Sports & Crafts. The activity will take place (subject to funding being awarded) in August.
- | Wanting to recruit and police check 20 volunteers to work on youth projects.



What do we have planned?

- | **Community Safety** – We have got a basic start on launching a group which will align to the local authority community safety plan.
- | We have Secured funding to hold a networks event for young people to help establish a youth subgroup.
- | We are working towards our second association workshop.



Who can join the Darfield Community Association?

- | Anybody who lives in the Darfield Community
- | Any person who represents an organisation who operates within Darfield
- | Anybody who has a vested interest in the welfare of Darfield (e.g. a person who owns property in Darfield who does not actually reside in Darfield)
- | The group is non-political, non-sectarian, so residents who hold an official capacity can not be deemed as residents. However it is hoped that the association will have strong bonds and gain professional support from these individuals.

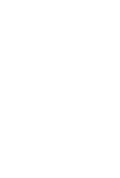


Any Questions



Chairpersons Closing Comments.

- | Tendering of Thanks
- | The next executive meeting is the 30th June if any residents have issues which they wish to be put forward please contact the secretary.
- | All meeting dates for executive and public meetings will be available both from the website and our office.



Thank you for coming