

Darfield Community Association
Committee Meeting Minutes - 31st March 2003

Item	Agenda	Action
1.	<p>Present – Committee Members</p> <p>Robin Bates – Chair Glenda Sheppard – Secretary Chris Bramall - Treasurer Bert Beaumont Keith Bird George H Needham</p> <p>Present</p> <p>Brett Bonds Danielle Metcalf Cllr. Gill Bates Eric Barlow Cllr. Terry Dixon Sandra Greatorex – VAB Carmen Hancock-Jones Isabel Harris – BMBC Maria Kelk Amanda Bradshaw</p>	
2.	<p>Apologies for Absence</p> <p>None</p>	
3.	<p>Review and Approval of the Previous Minutes 24th February 2003</p> <p>7h) K Bird had suggested that car boot sale not that the LBFC was to run one. Approved as noted.</p>	
4.	<p>Matters Arising not covered elsewhere in the Agenda.</p> <p>None</p>	
5.	<p>Correspondence</p> <p>Pioneer Areas Area Fund – BP008 – Cheque for Community Audit Voluntary Action Sheffield Npower – Energise Community Service. Barnsley & Community Voluntary Network Kendry Partnership Newsletter Friends of Lock Park News Letter.</p>	
6.	<p>Finance Report</p>	
6a	<p>Report</p> <p>Current finances is £12,513.09 comprised of £133.10 Area Forum General Expenses Grant £11,664.00 - Community Audit Part Payment. £715.99 Residual from Gala & Misc. Draft Accounts will be distributed with minutes.</p>	
6b	<p>Legal</p> <p>Insurance for the association, (i.e. liability, public, employers, indemnity , equipment, etc) Clarification as to whether cover we are covered through Villages 4 Partnership or insurance to be taken direct</p>	Isobel Harris
6c	<p>Funding Issues.</p> <p>Date & Time of meeting to be arranged for a systems audit with VAB re GALA 2002 funding.</p> <p>Pioneer Community Grant to be submitted for panel 8th April 2003 – No Objections.</p> <p>Funding Possibility to be investigated regarding a Mature Worker project through objective 1 Meeting to be arranged with Z Bennett of Objective 1</p>	C Bramall G Sheppard G Sheppard & Amanda Bradshaw.
7)	<p>Progress of Community Workers</p>	
7a)	<p>Community Participation Worker</p> <p>Initially to be based at VAB with a view to negotiate office space at OAP Centre Darfield. Interviewed 8 – Appointed 1 Name could not be released yet. Currently Serving notice should be in Post 1st May 2003</p>	
7b)	<p>Darfield Health Improvement Worker</p> <p>8 Applications from 27 Enquiries. Short Listing Panel 11th April 2003 Panel to be Comprised of Glenda Sheppard, Robin Bates, Isobel Harris. Interviews probably to take place last week in April. Robin Bates gave Overview of Role and scope of HIW. Contract Term for post 3 years with possible extension.</p>	
7c)	<p>Education Development Worker</p> <p>Amanda Bradshaw currently undertaking research for WEA targeting , Families, Older Workers, Mental Health Issues. Interviews for post 1st April 2003, 3 short listed. Glenda Sheppard to represent DCA on panel. The Foulstone School has been approved for City Learning Status.</p>	
7d)	<p>Sports Development Worker</p> <p>No further information refer to minutes 24/02/2003</p>	

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7e)	Administration Worker No further information refer to minutes 24/02/2003	
8.	Sub Committee Reports	
8a)	Steering Group No further information refer to minutes 24/02/2003	
8b)	Health Not Active	
8c)	Environment Not Active	
8d)	Park Management Not Active refer to minutes 24/02/2003	
8e)	Community Safety Representatives from the Darfield Against Crime group gave a report on their current level of activity. They have gathered approximately 700 signatures in support, Future meetings are to take place with local police as to the way forward. A request was made from the management of DCA if the representatives may consider leading the community safety sub group and participate in the compilation of questions for the community audit. Darfield Against Crimes representative to respond and report at the next meeting.	
8f)	Education Not currently in post further information following appointment.	
8g)	Publicity Articles to be provided for the newsletter to the Secretary before April 28 th Meeting Local scouts to be approached with view to Delivery Logo & Identity to be developed awaiting response from community chest application. B Bonds suggested the newsletter to be called Darfield Matters and was accepted by the group.	R Bates G Sheppard
8h)	Darfield Gala Meeting Date arranged for April 7 th 7pm – GALA – Contact Chronicle to place Advertisement to request members of the community to assist. We need to do the minimum necessary to make it work due to time constraints. Based on last years attendance 1000 people per day should be used as a benchmark.	G Sheppard
8i)	Neighbourhood Plan No Action at this time awaiting outcome of community audit.	
8j)	Youth Group The management committee requested that the youth representatives take time to establish the needs of young people within the Darfield Community and report back at the next meeting. A proposal was put to the representatives subject to being successful on the community chest funding a launch of the youth subgroup could take place using netwars (see attachments) It was agreed to involve local youth worker – Andrew Flemming, to be contacted at a later date	
9)	Premises for Workers Meeting will be held on April 15 th 2Pm at Voluntary Action Barnsley to finalize requirements A representative of Darfield OAP Centre was to be requested to attend. An outline of the recommend IT Equipment to be prepared in readiness for meeting Still awaiting report regarding typical rent levels from housing. Refer to minutes of 24/02/2003	C Bramall. G Bates
10)	Community Audit From three companies who gave presentations to undertake the Darfield Community Audit Clearview has been appointed by the panel and The consultation process with the management committee and residents shall take place in the near future. A report on the community audit issues to be given at next meeting	S Greatorex.

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11)	AGM Arrangements / Clarification and Adherence to Constitution AGM agreed to be held Monday 2 nd June. Venue to be arranged. Darfield OAP Centre advised that the room was not available and alternative date to be arranged G Sheppard reported that a reply has yet not been received from Voluntary Action Barnsley regarding the complaint Draft constitution submitted for comments to be proposed at the AGM for adoption for the next 12 months to allow sufficient time to formalize a long term constitution.	Committee. S Greatorax. ALL
12)	Any Other Business No Other Business	
13)	Date and Venue of Next Meeting 28 th April. 7pm Start – 9pm Finish <i>VENUE WILL BE DARFIELD OAP CENTRE, ILLSLEY ROAD, DARFIELD.</i>	

Accepted as a true record

Signature

Chairperson.

Date

Enclosures

Draft Accounts May 2001 – April 2002
 Draft Accounts May 2002 – March 2003
 Netwars Information

NB Polite Reminder

Items for newsletter to be submitted before 28th April 2003

Items for Inclusion on Agenda for meeting of 28th April 2003 before 24th April 2003

Comments on constitution to be submitted before 24th April 2003.

Contact Details

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